SECRET

FILE *04M2-1*

4 November 1968

MEMORANDUM FOR THE RECORD

SUBJECT: Inspector General's Survey of the Office of Medical Services

On 24 October 1968 Messrs. Bannerman and Tietjen discussed the various recommendations contained in the survey report:

Recommendations 1 & 2

Dr. Tietjen sent a memorandum to the DD/S within the past couple of days (I have not seen; possibly [   ] has?).

Recommendation 3

A plan is in being. OMS has met with OTR re orientation. OMS has also asked the Director of Personnel to review existing contracts.

Recommendation 4

Being done.

Recommendation 5

(a) The Office of Personnel has agreed to the continuing use of OMS personnel.

(b) The Office of Finance says no need for finance officer. Mr. Bannerman: When present incumbents rotate, consider replacing with functional professionals.

Recommendation 6

Prepared to implement, although Dr. Tietjen wishes to reserve his decision as to the new organization being a "Division."

Recommendation 7

Non-concur. Tietjen would like to defer a bit more. As to the special assistant, Tietjen made a case for a "man friday" but agreed with Mr. Bannerman that the job title must be changed.

GROUP 1
Excluded from automatic
declassification

SECRET

-2-

Recommendation 8

Have come up with a interim reporting device which will provide more timely items to the requesting offices.

Recommendation 10

Time has been reduced to 30 days. Tietjen will have another report at the end of November.

Recommendation 11

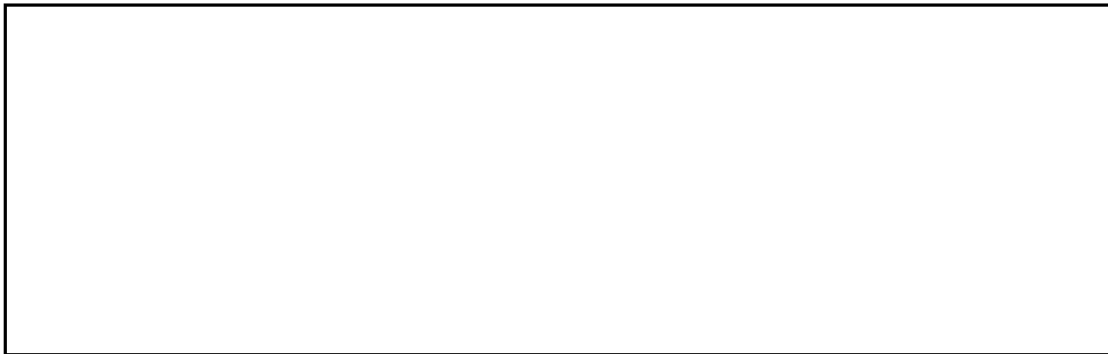Procedures are in effect and OMS is pushing on this area.

Recommendation 12

Regulations being revised.

Recommendation 13

Non-concur. OMS is getting recommendations and opinions from the components to update their requirements.

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Recommendation 15

(a) Taken care of.

(b) Pending completion of OMS's organizational survey.

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Special Assistant to the
Deputy Director for Support